



Fife Adult Protection Committee

Biennial Report

Easy Read Summary



What is a biennial report?

The report tells you what the Adult Protection Committee (APC) has done from 1st April 2012 to 31st March 2014.

This is the third biennial report.



What does the Adult Protection Committee do?

The APC is a partnership of Fife Council, Police in Fife, NHS Fife, care services and service users.



We work together to support and protect adults at risk of harm in Fife, helping them to live safe, healthy and happy lives within their community.



The most important things we do are:

- To keep looking at how we do things and see if we can do things better.



- To keep working well with other people



- To give information or advice



- To help workers improve their skills and knowledge



What did the last Biennial Report say?

We need to encourage staff to do adult protection training.

Staff were asked what training they needed.
This helped us to decide what courses to have.

We have helped staff to see what adult protection skills and knowledge they need for the job they have.

We also had a look at our training to see how well things are working, and see if we can make it better.



We must learn from Significant Case Reviews (SCRs).

This happens when senior managers look at an adult protection case, to see if things could have been done differently and to work better in the future.

We have looked at four local adult protection cases in 2013-14.

We also looked at SCR from other places and learned from them.

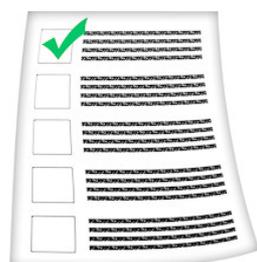


National Priority Themes

The Scottish Government has 5 national priorities for adult protection: Accident & Emergency, care homes, financial harm, statistics and service user involvement.

These are the things that the Government think are most important for us to work on.

We talked about the national themes at our staff conference in May 2013. We had already started doing some work on these things.



Financial Harm

We wrote financial harm guidance.

The staff conference in 2014 will be about financial harm.

We will tell people about the new guidance at the conference.



Harm in NHS Accident and Emergency Services (A&E)



We made a new form for staff who work at Accident & Emergency and Minor Injury Clinics at the hospital. They use the form to report harm.

We have new training and a new leaflet for A&E staff.

There is now a member of staff called an 'Adult Protection Champion' on each shift at A&E.



Service User and Carer Engagement.

Fife APC does a lot of work to make sure that service users and carers are involved with the work of the committee.

The APC checks how well service users are involved during their adult protection case.



Adult Protection in Care Homes.

There is a quality assurance group looking at adult protection in care homes. This is a very new group.



National Data Set.

The Scottish Government record information about adult protection across Scotland.

They want to know how many people have been helped in Fife.

We are working on this.



Details of Key Improvements

We have an Improvement Plan for 2014-16 which tells us the main things we have to work on.



We have a GP who comes to the APC.



We have got better at keeping data and statistics – numbers and information.



We have a staff conference every year and a service user and carer conference every two years.



We have looked at everything we do and agreed how we could make it better.



We have told everyone how to be better at sharing information locally and across regions.



There are more reports of harm from A&E staff since the new training and the new form.



Challenges for the APC:

There are still things that are sometimes difficult.

The Improvement Plan will help us with what we still need to do.



We need more statistics and data – this is the numbers and information that let us see how many people are going through the adult protection process.



We need to get better at checking the work we do – looking at how well it has worked, and if it could be done better in the future.



We are making new training.



We need to make sure that there is always a GP to represent doctors at the APC.



We need to know more about advocacy services and how to make sure people can have an advocate.



Adult Protection Phone Line

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